

Audit Committee

Thursday 14 January 2016 at 5.00 pm

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Steve Jones (Chair), John Campbell, Tony Damms, Rob Frost, Dianne Hurst, Joe Otten (Deputy Chair) and Josie Paszek.

Independent Co-opted Members

Rick Plews and Liz Stanley.

PUBLIC ACCESS TO THE MEETING

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at Audit Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Dave Ross in Democratic Services on 0114 273 5033 or email dave.ross@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT COMMITTEE AGENDA
14 JANUARY 2016**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 1 - 4)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 5 - 10)
To approve the minutes of the meeting of the Committee held on 12 November 2015
- 6. Update on the Adult Social Care Programme** (Pages 11 - 18)
Report of the Director of Business Strategy, Communities.
- 7. Update on Finance Service Actions Arising from the KPMG Report on Adult Social Care** (Pages 19 - 24)
Report of the Assistant Director of Finance.
- 8. Progress Against High Opinion Audit Reports** (Pages 25 - 72)
Report of the Senior Finance Manager, Internal Audit
- 9. Summary of the Key Recommendations Made in the Medium-High Opinion Audit Reports From 2014/15** (Pages 73 - 90)
Report of the Senior Finance Manager, Internal Audit.
- 10. External Auditor Arrangements from 2018/19** (Pages 91 - 98)
Briefing paper from Tim Cutler, Partner and Alison Ormston, Senior Manager, KPMG on considerations in appointing the external auditor.
- 11. Work Programme** (Pages 99 - 102)
Report of the Director of Legal and Governance.
- 12. Dates of Future Meetings**
To note that meetings of the Committee will be held at 5.00 p.m. on:-
 - 11 February 2016 (additional meeting if required)
 - 10 March 2016 (additional meeting if required)
 - 14 April 2016
 - 14 July 2016